Is your business ready for AI?

Twelve yes-or-no questions, about three minutes. You'll get a score and the first three things I'd do in your shoes.

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The basics

Is your setup ready for AI to plug into safely?

We use business email accounts (Microsoft 365 or Google Workspace), not personal Gmail or Outlook.com.	Yes	No
Our important files live in shared cloud storage, not on one person's computer.	Yes	No
Two-step sign-in is turned on for everyone's email.	Yes	No
We know which software holds our customer, job and money information.	Yes	No

The work

Is there repetitive work worth handing off?

Someone spends 5+ hours a week on email, data entry or copy-paste.	Yes	No
We answer the same customer questions over and over.	Yes	No
We write quotes, letters or reports by copying an old one.	Yes	No

We can name the one task we'd hand off tomorrow.	Yes	No

People and rules

Is the team ready to use it, and use it safely?

At least one person already uses ChatGPT, Claude, Copilot or Gemini for work.	Yes	No
We pay for a business AI plan instead of using free personal accounts.	Yes	No
We have a written rule about what can and can't go into AI tools.	Yes	No
The owner can set aside 2 hours a month to learn and decide.	Yes	No

Scoring

0–4 yes: start with the basics: business accounts, shared files, two-step sign-in.
5–8 yes: pick one task, time it, and set up an assistant for it.
9–12 yes: you're ready to automate one job end to end.

Questions? hello@thelenlabs.com